

Summary Statement Low Responsibility Volunteers

1. Volunteer roles can be divided into high and low responsibility categories in the parish plan if the parish situation so warrants.
2. Low responsibility volunteer categories are not required to have a criminal history check.
3. On the other hand, low responsibility volunteers should complete an application. The application need not be as detailed as the application required of high responsibility volunteers or of employees.
4. In addition, although a criminal history check may be waived for low responsibility volunteers, it is recommended that references be checked or, if the person is well known in the community, reputation be reviewed among parish leadership.
5. It is also important to be clear that if a low responsibility volunteer moves into a high responsibility position, the application, reference checks, fact checks and criminal history checks are redone at that time.
6. Even for low responsibility volunteers, initial and subsequent education regarding the diocesan policy, parish policy and mandated reporting law should be provided.
7. The education provided need not be as sophisticated as that given to high responsibility volunteers or employees.
8. The delivery of the education may be delegated to the ministry leaders.
9. An Attestation should be signed when the education is completed.